



Monmouth County SPCA & Homeward Bound Adoption Center

MCSPCA Board of Trustees March 9th, Meeting Minutes

Presiding: Christine Hanlon, Vice President

Attending: Trustees: Christine Hanlon; Robert Honecker, Fran Turner, Andrew Grossman, Gary Goldfarb,
Staff: Finance Director; Robert Stern, Executive Director/ Chief Law enforcement, Executive Director
Ross Licitra; Canine Adoption Manager; Celina Solis (recording minutes)

Meeting called to order by Vice President Christine Hanlon at 6:40 PM

Motion: Motion to approve the minutes from the November 11th Board meeting. Motion approved by Andrew Grossman and seconded by Robert Honecker.

No discussion on approving the minutes. Motion passed

Finance Director's Report: Bob Stern

Bob reviewed the financial report for budget this year to last year

Bob focused on the VVCC revenue; he feels we are on track for the year

Bob wants to look further into how to break even through payroll etc. Bob has been looking at numbers and maintaining the same number with current staffing after losing Dr. Feddersen. We are looking to hire an additional doctor but we do not have that in our budget at this time

Fran Turner inquired about the Veterinarian that was interviewed.

Ross responded that the candidate interviewed is graduating vet school this year; no decision has been made at this time.

Bob explained we lost our facilities manager and therefore consolidated the two jobs into one and raised their salary based on their new position. We did the same with the doctors when Dr. Feddersen left; the existing doctors were compensated for taking on additional work, and treating shelter animals as well as patients from the public.

Bob reported he is actively looking for a finance assistant to allow him time to dedicate to the operational side.

Bob explained we are facing the challenge of the rise in minimum wage. We are looking at \$50,000 this year to meet the new minimum wage.

We are going to need to increase prices for VVCC etc. but we are trying to keep to our mission of reasonable health care for animals.

The Canine Foster program has been expanded; Jill Arnold will no longer need to fundraise on her own. Development will need to take over the fundraising.

Bob explained the need for the foster program expansion due to the assessment of the animal. Sheltering is extremely difficult for some of the dogs and they need to be in a home environment in order to find homes for these animals.

Christine Hanlon asked for the length of stay in foster homes.

Bob explained that it all varies on what they are being fostered for. If they are puppies it will be just a couple weeks, behavioral fosters could stay out longer.

Gary Goldfarb asked how we determine who gets fostered

Bob explained that the dog staff meets Tuesdays to identify which animals are in need of foster.

Ross included this week we had a cruelty case of 8 dogs that all needed to go to foster. We also foster out puppies that come in on transport who are too young for adoption.

Executive Director Report: Ross Licitra

Old Business:

Monmouth County I.T.:

The second phase continues to move forward. Monmouth County I.T. Division has decided to rewire the shelter themselves due to the high cost of outside quotes we received. We will only need to pay for the materials which will be \$25,000- \$30,000 range which will be a significant savings for us.

Apartment conversion:

The Monmouth County SPCA has retained the services of Passman & Ericolino Architects to render blueprints for the conversion of the apartment above the thrift store into office space. The cost of the service was \$28,000. The plans have been completed and are ready for review. We are actively seeking construction quotes. The entire apartment conversion will be paid for by a very generous donor, including the cost of the furniture.

Andrew Grossman asked what we are doing with the office space here in the existing building. Ross explained the space will remain offices for doctors and managers who do not currently have a work space.

New Business:

[REDACTED]

[REDACTED]

TNR:

Senator Vin Gopal has secured \$25,000 in state funding through the department of community affairs for TNR efforts. One of the requirements is a resolution from the Board President, and Board Secretary.

Christine makes a motion to adopt a resolution to allow executive director to apply for the funding from the state budget. Fran seconded the motion.

Motion passed.

Meeting was adjourned at 7:40 PM